

ARTICLE 5. ACHIEVEMENT TESTS

Rule 1. Achievement on Tests of General Educational Development

511 IAC 5-1-1 Definitions

Authority: IC 20-10.1-12.1-3

Affected: IC 20-8.1-3-17; IC 20-10.1-12.1-1

Sec. 1. (a) The definitions in this section apply throughout this rule.

(b) "State of Indiana general educational development (GED) diploma" means the state credential issued to a qualified applicant who meets the requirements of IC 20-10.1-12.1-1 and this rule.

(c) "Tests of general educational development" or "GED" means the test battery, published by the General Educational Development Testing Service of the American Council on Education, which is designed to:

(1) measure the major outcomes and concepts generally associated with four (4) years of high school education; and

(2) assess high school graduation equivalency for individuals who did not complete a formal high school program of instruction.

(d) "GED practice test" means an instrument that is acknowledged to provide information regarding the potential of a person to pass the GED.

(e) "Compulsory school attendance" means the requirements of IC 20-8.1-3-17.

(f) "Exit interview" means the process described in IC 20-8.1-3-17(b)(2).

(g) "School corporation" means any public school corporation established by and under the laws of Indiana. The term includes, but is not necessarily limited to, any:

(1) school city;

(2) school town;

(3) school township;

(4) consolidated school corporation;

(5) metropolitan school district;

(6) township school corporation;

(7) county school corporation;

(8) united school corporation; or

(9) community school corporation.

(Indiana State Board of Education; 511 IAC 5-1-1; filed Feb 13, 1980, 11:30 a.m.: 3 IR 328; filed Oct 26, 1983, 9:11 a.m.: 7 IR 45; filed Feb 13, 1989, 9:30 a.m.: 12 IR 1507; filed Oct 10, 1997, 10:20 a.m.: 21 IR 382) NOTE: Transferred from the commission on general education (510 IAC 10-1.1-1) to the Indiana state board of education (511 IAC 5-1-1) by P.L.20-1984, SECTION 206, effective July 1, 1984.

511 IAC 5-1-2 Minimum standards

Authority: IC 20-10.1-12.1-3

Affected: IC 20-10.1-12.1

Sec. 2. (a) An applicant for a state of Indiana general educational development (GED) diploma must meet the requirements of this section and qualify within one (1) of the following categories:

(1) Be at least eighteen (18) years of age.

(2) Be at least seventeen (17) years of age and:

(A) not be subject to compulsory attendance;

(B) provide documentation of completing the exit interview process; and

(C) provide documentation of receiving a passing score on the GED practice test.

(b) An applicant for a state of Indiana general educational development (GED) diploma must have resided in Indiana a minimum of thirty (30) days immediately preceding the date of testing.

(c) An applicant for a state of Indiana general educational development (GED) diploma must provide the testing center with identification that includes the applicant's photograph.

(d) An applicant for a state of Indiana general educational development (GED) diploma must provide the testing center with

proof of age.

(e) An applicant for a state of Indiana general educational development (GED) diploma must obtain:

(1) a minimum standard score of four hundred ten (410) on each of the five (5) tests included in the GED test battery;

(2) a minimum average standard score of four hundred fifty (450) on all five (5) tests; and

(3) a minimum of two thousand two hundred fifty (2,250) standard score points.

(Indiana State Board of Education; 511 IAC 5-1-2; filed Feb 13, 1980, 11:30 a.m.: 3 IR 329; filed Oct 26, 1983, 9:11 a.m.: 7 IR 46; filed Oct 10, 1997, 10:20 a.m.: 21 IR 382; filed Oct 24, 2002, 2:40 p.m.: 26 IR 786) NOTE: Transferred from the commission on general education (510 IAC 10-1.1-2) to the Indiana state board of education (511 IAC 5-1-2) by P.L.20-1984, SECTION 206, effective July 1, 1984.

511 IAC 5-1-3 Authority to grant diploma

Authority: IC 20-10.1-12.1-3

Affected: IC 20-10.1-12.1

Sec. 3. The department of education will grant the state of Indiana general educational development (GED) diploma on the basis of official GED test results, provided the requirements of section 2 of this rule are met. A school corporation or accredited nonpublic school has the option of issuing a GED diploma. *(Indiana State Board of Education; 511 IAC 5-1-3; filed Feb 13, 1980, 11:30 a.m.: 3 IR 329; filed Feb 13, 1989, 9:30 a.m.: 12 IR 1507; filed Oct 10, 1997, 10:20 a.m.: 21 IR 383) NOTE: Transferred from the commission on general education (510 IAC 10-1.1-3) to the Indiana state board of education (511 IAC 5-1-3) by P.L.20-1984, SECTION 206, effective July 1, 1984.*

511 IAC 5-1-3.5 Honors diploma

Authority: IC 20-10.1-12.1-3

Affected: IC 20-10.1-12.1

Sec. 3.5. The department of education will grant the state of Indiana general educational development (GED) honors diploma to an applicant whose overall average standard score is six hundred twenty (620) or higher, provided the requirements of section 2 of this rule are met. A school corporation or accredited nonpublic school has the option of issuing a GED honors diploma. *(Indiana State Board of Education; 511 IAC 5-1-3.5; filed Oct 10, 1997, 10:20 a.m.: 21 IR 383; filed Oct 24, 2002, 2:40 p.m.: 26 IR 787)*

511 IAC 5-1-4 Testing centers and procedures

Authority: IC 20-10.1-12.1-3

Affected: IC 20-10.1-12.1

Sec. 4. (a) The department of education shall:

(1) determine the number and the location of official GED testing centers in Indiana based on the need for services;

(2) designate a local chief examiner to administer the GED tests at each of the centers; and

(3) establish a maximum fee for the testing services.

(b) Testing must be conducted under conditions that ensure a minimum of distraction, prevent cheating, and provide test security.

(c) Each official GED testing center shall provide the department of education with a report of testing schedules throughout the year and adhere to all procedures related to administration and centralized scoring of GED tests.

(d) Each official GED testing center shall be responsible for providing the department of public instruction with:

(1) a report of test scores for each applicant who tests in the center; and

(2) a report of testing schedules throughout the year.

(Indiana State Board of Education; 511 IAC 5-1-4; filed Feb 13, 1980, 11:30 a.m.: 3 IR 329; filed Oct 26, 1983, 9:11 a.m.: 7 IR 46; filed Oct 10, 1997, 10:20 a.m.: 21 IR 383) NOTE: Transferred from the commission on general education (510 IAC 10-1.1-4) to the Indiana state board of education (511 IAC 5-1-4) by P.L.20-1984, SECTION 206, effective July 1, 1984.

511 IAC 5-1-4.5 Time limit

Authority: IC 20-10.1-12.1-3

Affected: IC 20-10.1-12.1

Sec. 4.5. An applicant must complete all five (5) tests in the GED test battery within thirty-five (35) days. If an applicant does not meet this requirement, the test administration is incomplete. Scores from incomplete test administrations are not reported or used to determine retesting requirements under section 6 of this rule. (*Indiana State Board of Education; 511 IAC 5-1-4.5; filed Oct 10, 1997, 10:20 a.m.: 21 IR 384*)

511 IAC 5-1-5 Report of test results

Authority: IC 20-10.1-12.1-3

Affected: IC 20-10.1-12.1

Sec. 5. (a) The department of education shall provide an official report of test results (GEDTS Form 30) to the local chief examiner who shall distribute reports to applicants and to a reasonable number of other persons, institutions, or agencies designated by applicants.

(b) Each official report of test results must state:

(1) the applicant's standard score for each test;

(2) the applicant's average standard score for all five (5) tests; and

(3) the following statement: "Satisfactory achievement on the high school level of the Tests of General Educational Development shall be a standard score of four hundred ten (410) or more on each of the five (5) tests in the battery and an average standard score of four hundred fifty (450) or more on all five (5) tests of the battery."

(*Indiana State Board of Education; 511 IAC 5-1-5; filed Feb 13, 1980, 11:30 a.m.: 3 IR 329; filed Oct 10, 1997, 10:20 a.m.: 21 IR 384; filed Oct 24, 2002, 2:40 p.m.: 26 IR 787*) NOTE: Transferred from the commission on general education (510 IAC 10-1.1-5) to the Indiana state board of education (511 IAC 5-1-5) by P.L.20-1984, SECTION 206, effective July 1, 1984.

511 IAC 5-1-6 Retesting

Authority: IC 20-10.1-12.1-3

Affected: IC 20-10.1-12.1

Sec. 6. (a) An applicant who achieves a total standard score of at least two thousand one hundred fifty (2,150) points but less than two thousand two hundred fifty (2,250) points must wait at least thirty (30) days after completion of the last test in the original battery to be eligible for retesting.

(b) An applicant who achieves a total standard score of two thousand one hundred forty (2,140) points or below must wait at least ninety (90) days after completion of the last test in the original battery to be eligible for retesting.

(c) An applicant who does not achieve the minimum standard score of two thousand two hundred fifty (2,250) points as a result of the first retesting must wait at least one hundred eighty (180) days to be eligible for all subsequent retesting.

(d) An applicant whose scores are determined to be incomplete must wait at least thirty (30) days to be eligible for retesting. (*Indiana State Board of Education; 511 IAC 5-1-6; filed Feb 13, 1980, 11:30 a.m.: 3 IR 330; filed Oct 10, 1997, 10:20 a.m.: 21 IR 384; filed Oct 24, 2002, 2:40 p.m.: 26 IR 787*) NOTE: Transferred from the commission on general education (510 IAC 10-1.1-6) to the Indiana state board of education (511 IAC 5-1-6) by P.L.20-1984, SECTION 206, effective July 1, 1984.

Rule 2. Indiana Statewide Testing for Educational Progress (ISTEP) Program

511 IAC 5-2-1 Definitions

Authority: IC 20-1-1-6; IC 20-10.1-16-5; IC 20-10.1-16-10

Affected: IC 20-1-1.2; IC 20-1-1.3; IC 20-10.1-17

Sec. 1. (a) "ISTEP" refers to the Indiana statewide testing for educational progress test consisting of the following components:

- (1) A criterion-referenced test in English/language arts and mathematics for grades 3, 6, 8, and 10.
- (2) A standardized, norm-referenced test in the subject areas of English/language arts and mathematics for grades 3, 6, 8, and 10. Beginning with the 2000-2001 school year, a school corporation or accredited nonpublic school may administer, but is not required to administer, the norm-referenced test in grade 10. Beginning with the 2001-2002 school year, a school corporation or accredited nonpublic school may administer, but is not required to administer, the norm-referenced test in grades 3, 6, and 8. If a school corporation or accredited nonpublic school administers the norm-referenced test, the state shall pay the cost of administering the norm-referenced test.
- (3) A cognitive abilities test for grades 3, 6, 8, and 10. Beginning with the 2000-2001 school year, a school corporation or accredited nonpublic school may administer, but is not required to administer, the cognitive abilities test. If a school corporation or accredited nonpublic school administers the cognitive abilities test, the state shall pay the cost of administering the cognitive abilities test.
- (4) Beginning in the 2002-2003 school year, tests in science.
- (5) Beginning in the 2003-2004 school year, tests in social studies.

(b) "Academic standards" refers to the skills and knowledge base expected of a student at a particular grade level for a particular subject area.

(c) "Student" means any individual enrolled in a school corporation or accredited nonpublic school. (*Indiana State Board of Education; 511 IAC 5-2-1; filed May 4, 1988, 8:40 a.m.: 11 IR 3037; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; filed Dec 2, 2001, 12:22 p.m.: 25 IR 1147*)

511 IAC 5-2-2 Purpose

Authority: IC 20-1-1-6; IC 20-10.1-16-10

Affected: IC 20-1-1.2; IC 20-1-1.3; IC 20-10.1-16; IC 20-10.1-17

Sec. 2. The purposes of the ISTEP program are as follows:

- (1) To assess the strengths and weaknesses of school performance.
- (2) To assess the effects of state and local educational programs.
- (3) To compare achievement of Indiana students to achievement of students on a national basis.
- (4) To provide a source of information to be utilized in state and local educational decisions including, but not limited to:
 - (A) overall academic progress of students;
 - (B) need for new or revised educational programs;
 - (C) need to terminate existing educational programs;
 - (D) student readiness for postsecondary school experiences;
 - (E) curriculum development and revision;
 - (F) identification of students needing remediation under 511 IAC 12-4 [*511 IAC 12-4 was repealed filed Feb 9, 1999, 4:18 p.m.: 22 IR 1972.J*];
 - (G) diagnosing individual student needs; and
 - (H) teacher training and staff development activities.

(*Indiana State Board of Education; 511 IAC 5-2-2; filed May 4, 1988, 8:40 am: 11 IR 3037; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937*)

511 IAC 5-2-3 Applicability

Authority: IC 20-1-1-6; IC 20-10.1-16-5; IC 20-10.1-16-10

Affected: IC 20-1-1.2; IC 20-1-1.3; IC 20-10.1-17

Sec. 3. (a) Any nonpublic school seeking accreditation and all school corporations shall administer the ISTEP criterion-referenced test to each student in grades 3, 6, 8, and 10. A student is exempt from participation in the ISTEP program if the student qualifies under one (1) of the following:

- (1) As determined by the student's case conference committee, a student who is a student with a disability under 511 IAC 7, who does not receive classroom instruction in English/language arts or mathematics that reflects the student's grade level achievement standards.

(2) A student whose primary language is other than English, has limited proficiency in English, and reads at least two (2) years below grade level. Limited proficiency in English is evidenced by any of the following:

- (A) The student does not understand, speak, read, or write English, but may know a few isolated words or expressions.
- (B) The student understands simple sentences in English, especially when they are spoken slowly, but speaks only isolated words and expressions.
- (C) The student:
 - (i) speaks English with hesitancy;
 - (ii) understands English with difficulty;
 - (iii) converses in English, but only with effort and assistance;
 - (iv) understands only some parts of lessons;
 - (v) cannot understand and follow simple directions; and
 - (vi) cannot write sentences that do not contain errors in syntax and fact.

(b) The building principal must document the exemption of a student from participation in the ISTEP program in the student's permanent educational record. If the student is exempt under subsection (a)(1), that exemption must be included in the student's IEP as defined under 511 IAC 7. (*Indiana State Board of Education; 511 IAC 5-2-3; filed May 4, 1988, 8:40 a.m.: 11 IR 3037; filed Nov 13, 2000, 8:01 a.m.: 24 IR 994; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; filed Dec 2, 2001, 12:22 p.m.: 25 IR 1148*)

511 IAC 5-2-4 Accommodations

Authority: IC 20-1-1-6; IC 20-10.1-16-10

Affected: IC 20-1-1.2; IC 20-1-1.3; IC 20-1-6; IC 20-10.1-16; IC 20-10.1-17

Sec. 4. (a) The case conference committee may determine that a testing accommodation is necessary for a student, who is a student with a disability under 511 IAC 7, to take the test. The accommodation must be documented in the student's individualized education program as defined in 511 IAC 7, the student's permanent educational record, and on the appropriate ISTEP document.

(b) For a student who has an unusual condition that significantly impairs the student's ability to take the test, but to whom subsection (a) does not apply, the building principal or principal's designee shall ensure that determinations about testing accommodations are made. Examples of these conditions range from temporary disabling conditions, such as a broken arm, to chronic conditions that affect motor ability, such as cerebral palsy. The accommodation must be documented in the student's permanent educational record and on the appropriate ISTEP document.

(c) The building principal or principal's designee may determine that a testing accommodation is necessary for a student whose primary language is a language other than English and who is a student with limited English proficiency as defined in section 3 of this rule. The accommodation must be documented in the student's permanent educational record and on the appropriate ISTEP document.

(d) Subject to the requirements of federal law, IC 20-1-6, and the ISTEP program manual, testing accommodations include, but are not limited to:

- (1) adaptive equipment;
- (2) braille;
- (3) increased testing time;
- (4) large print; and
- (5) a test assistant to fill in the answers indicated by the student on the answer document.

(*Indiana State Board of Education; 511 IAC 5-2-4; filed May 4, 1988, 8:40 a.m.: 11 IR 3038; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937; filed Dec 2, 2001, 12:30 p.m.: 25 IR 1147*)

511 IAC 5-2-5 Responsibilities

Authority: IC 20-1-1-6; IC 20-10.1-16-10

Affected: IC 20-1-1.2; IC 20-1-1.3; IC 20-10.1-16; IC 20-10.1-17

Sec. 5. (a) The state board of education shall, on or before March 1, set the achievement standards for English/language arts and mathematics for each of the grade levels participating in the ISTEP program.

- (b) The department of education shall perform the following:
 - (1) Develop proficiency statements for the following subject areas:
 - (A) English/language arts;
 - (B) mathematics;
 - (C) social studies;
 - (D) science.
 - (2) Develop design specifications for the ISTEP program which must:
 - (A) take into account the state educational proficiency statements; and
 - (B) include testing of students' higher level cognitive thinking in each subject area tested.
 - (3) On or before January 1, announce at a public meeting of the board the dates of:
 - (A) test administration;
 - (B) test pick-up from the school corporation for scoring;
 - (C) test results returned to the department of education;
 - (D) test results returned to the school corporation; and
 - (E) writing sample results returned to the school corporation.
 - (4) Develop an ISTEP program manual to assist in the understanding and administration of the testing program; and
 - (5) Provide workshops to assist in the interpretation of ISTEP results.
- (c) The school corporation shall perform the following:
 - (1) Report to the department the number of students enrolled in the school corporation by grade level who did not take the test and the reasons for not taking the test.
 - (2) Compile the aggregate results of the ISTEP tests in a manner that permits evaluation of the learning progress within the corporation.
 - (3) Make the compilation of test results available for public inspection.
 - (4) Provide the compilation of test results to the parent or guardian of each student tested under the ISTEP program.
 - (5) Provide ISTEP program test results on a school by school basis to the department upon request.
 - (6) Provide each student tested and the parent or guardian of each student tested with the student's ISTEP scores.
 - (7) Maintain confidentiality of individual student ISTEP scores as required under federal and state law.

(Indiana State Board of Education; 511 IAC 5-2-5; filed May 4, 1988, 8:40 am: 11 IR 3038; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937)

511 IAC 5-2-6 Private schools

Authority: IC 20-1-1-6; IC 20-10.1-16-10

Affected: IC 20-1-1.2; IC 20-1-1.3; IC 20-10.1-16; IC 20-10.1-17

Sec. 6. A private school seeking accreditation by the board must, at its own expense:

- (1) contract for the purchase of the ISTEP program tests;
- (2) administer the ISTEP program tests to its students;
- (3) contract for scoring reports approved by the department;
- (4) make ISTEP test results available to the department; and
- (5) comply with the testing calendar established by the department under 511 IAC 5-2-5(b)(3).

(Indiana State Board of Education; 511 IAC 5-2-6; filed May 4, 1988, 8:40 am: 11 IR 3039; readopted filed Oct 12, 2001, 12:55 p.m.: 25 IR 937)

Rule 3. Graduation Examination

511 IAC 5-3-1 Definitions

Authority: IC 20-1-1-6; IC 20-10.1-16-10

Affected: IC 20-10.1-16-13

Sec. 1. (a) The definitions in this section apply throughout this rule.

(b) "Attendance rate" means the number of instructional days a student is present divided by the number of instructional days provided by the school during a specific period. Exceptions to compulsory attendance and excused absences shall be included as instructional days present for the purpose of this calculation.

(c) "Board" means the Indiana state board of education.

(d) "Educational proficiency standard" means the knowledge and skills that are:

(1) expected of a student for a particular subject area; and

(2) demonstrated by achieving a passing score on the graduation examination.

(e) "Graduation examination" means the test designated by the board under the ISTEP program which each student, beginning with the class of students who expect to graduate during the 1999-2000 school year, must pass to be eligible to graduate.

(f) "Principal" means a properly certified person who is assigned as the chief administrative officer of the school where the student attends.

(g) "Student" means any individual enrolled in a school accredited or approved by the board.

(h) "Subject area" means an academic course of study for which the department of education has developed educational proficiency statements and which the board has included in the graduation examination.

(i) "Teacher" means a properly certified, licensed person assigned to instruction of a student in a subject area. (*Indiana State Board of Education; 511 IAC 5-3-1; filed Aug 20, 1997, 3:20 p.m.: 21 IR 82*)

511 IAC 5-3-2 Completion of Core 40

Authority: IC 20-1-1-6; IC 20-10.1-16-10

Affected: IC 20-10.1-5.7-1; IC 20-10.1-16-13

Sec. 2. A student who does not receive a passing score on the graduation examination may be eligible to graduate if the principal of the school the student attends certifies that the student will within one (1) month of the student's scheduled graduation date complete all components of the Core 40 curriculum established under IC 20-10.1-5.7-1 with a grade of "C" or higher in all required and directed elective courses. (*Indiana State Board of Education; 511 IAC 5-3-2; filed Aug 20, 1997, 3:20 p.m.: 21 IR 82*)

511 IAC 5-3-3 Appeal of graduation examination results (Repealed)

Sec. 3. (*Repealed by Indiana State Board of Education; filed Mar 27, 2000, 9:04 a.m.: 23 IR 2000*)

511 IAC 5-3-4 Definition of grade 10

Authority: IC 20-1-1-6; IC 20-10.1-16-10

Affected: IC 20-10.1-16-13

Sec. 4. (a) A student is considered to be in grade 10 for purposes of initially taking the graduation examination if the student meets any one (1) of the following criteria prior to an administration of the graduation examination:

(1) The student has been enrolled in high school during a majority of each of:

(A) two (2) semesters; or

(B) three (3) trimesters.

(2) The student has earned at least ten (10) credits that apply toward high school graduation.

(3) The student meets the definition of grade 10 that has been adopted by the student's school for determining class standing.

(b) If a student is considered to be in grade 10 under the definition in subsection (a)(1), but is not considered to be in grade 10 under the definitions in subsection (a)(2) or subsection (a)(3), the student's school may delay the initial administration of the graduation examination for no more than one (1) year for the student if all of the following criteria are met:

(1) The student's parent agrees to the delay.

(2) The school, in consultation with the student's parent, has developed an educational program specifically for the student.

(3) The educational program will take more than four (4) years for the student to complete.

(4) The educational program includes:

(A) a written plan for the school to make available to the student the courses necessary for the student to:

(i) demonstrate the academic standard measured by the graduation examination; and

(ii) earn a high school diploma; and

(B) other provisions, as determined by the school.

(c) The definitions in subsection (a)(1) and subsection (a)(2) determine when a student will initially take the graduation examination. The definitions are not synonymous with class standing. (*Indiana State Board of Education; 511 IAC 5-3-4; filed Mar 27, 2000, 9:04 a.m.: 23 IR 2000*)

Rule 4. National and International Assessments

511 IAC 5-4-1 National assessment for educational progress

Authority: IC 20-10.1-16-15

Affected: IC 20-10.1-16

Sec. 1. Public schools and accredited nonpublic schools shall participate, if selected, in national assessment of educational progress testing. (*Indiana State Board of Education; 511 IAC 5-4-1; filed Jun 21, 2001, 3:09 p.m.: 24 IR 3650*)

511 IAC 5-4-2 International mathematics and science study

Authority: IC 20-10.1-16-15

Affected: IC 20-10.1-16

Sec. 2. Public schools and accredited nonpublic schools shall participate, if selected, in international mathematics and science study testing. (*Indiana State Board of Education; 511 IAC 5-4-2; filed Jun 21, 2001, 3:09 p.m.: 24 IR 3650*)

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